

Oral Team Competition – Proctor Information

INSTRUCTIONS FOR ADMINISTERING THE ORAL COMPETITION

There will be two judges and a timer in each presentation room. Where personnel are limited, one of the judges may act as timer.

If two presentation rooms are used for the oral presentation, the judges should meet together before the contest and agree on standards of evaluation for the particular oral topic

If two presentation rooms are used for the oral presentation, halfway through the judging for each Division, two of the judges should switch rooms

Criticism and comments by the judges are important to the students if they are to improve. The judges should include appropriate comments with their ratings on the judges rating sheets

The presenter has a maximum of 7 minutes of uninterrupted presentation time. At the end of 6 minutes the presenter receives a cue from the timer notifying him/her that 1 minute remains to complete the presentation

The presenter is to stop immediately at the end of 7 minutes.

When the presenter has completed the presentation, the judges have exactly 3 minutes to ask extemporaneous questions. These questions will be presented verbally by the judges and may be used to seek clarification on the original presentation. Charts, figures, or diagrams will be provided as necessary

The judges rate the contestants according to the following scale, using the questions below as suggested guidelines

Presentation (1-8 points)

- Is time used effectively?
- Are important ideas emphasized/outlined/summarized?
- Are ideas explained in a logical manner?
- Is sufficient detail used?
- Are oral and visual techniques used effectively?

Knowledge (1-13 points)

- Is an appropriate approach to the problem used?
- Are the facts correct?
- Is the logic correct?
- Is the use of vocabulary and notation correct?
- Are relevant theorems, axioms, etc. used and mentioned when they contribute to a desired result?

Responses to judges' questions (1-4 points)

- Are the judges' questions answered correctly and adequately?

Each of the two judges may award a maximum of 25 points to the contestant, for a total of 50 possible points

After all contestants in a Division have completed their presentations, judges should review their ratings and may adjust their scores in light of the overall quality of the presentations.

Judges will then take their rating sheets to contest headquarters and give them to the graders who will recheck the totals on each sheet

The opinions of the judges are uncontestable

The Timer will: at the end of 6 minutes, announce "1 MINUTE" at the end of 7 minutes, announce "STOP" at the end of 10 minutes, if the competition is not already ended, announce "STOP"