

## Two Person Team Competition – Proctor Information

### GENERAL RULES FOR NON-ORAL COMPETITIONS

The proctors are responsible for knowing all rules for their competition.

Proctors must be alert to the entire room. Proctors must not:

- leave the room unless relieved
- discuss answers with each other
- distract any student unnecessarily, including watching a particular student working out the problem

At the completion of each competition the proctors will make available the answers to all questions. In the Two-Person Team Competitions, the proctors will read the correct answer after each round. If a Regional Site is holding the competition on a date earlier than other Regional Competitions, contestants will not be allowed to retain a copy of the answers

At the completion of each competition, proctors shall allow contestants to retain the question sheets, unless the competition is at a Regional Site holding the competition on a date earlier than other Regional Competitions. In that event, all questions will be collected and made available to the teams after the remaining Regional Competitions are held

### SPECIFIC RULES FOR NON-ORAL COMPETITIONS

#### Two-Person Team Competitions

(Note: For each level, 15 questions will be provided on transparencies so that they can be flashed on a screen one at a time. The questions should be clearly visible from any part of the room. Only ten questions will normally be used. The additional five questions will be used only in the event of sudden death rounds or in the event of a procedural dispute over one of the first ten questions. If any dispute occurs and the use of an extra question is required, the same extra question should be used in all rooms involved in that competition.)

Proctors will be provided with answers to each question before it is flashed on the screen.

Proctors will read the prepared statement as found in the contest manual

Proctors will pass out scratch paper and answer sheets (one answer sheet per team). Students must be quiet from this point on

Students will print their names and school on the answer sheet

When all is ready, the head proctor will flash Question 1 on the screen and start timing.

When a team indicates it has an answer by holding the folded answer sheet in the air, a proctor will immediately check the answer. No team may give more than one answer for any problem

Within the first minute, for each correct answer the proctor will collect the answer sheet, mark a "C" and award 6 points; within the second minute, for each correct answer the proctor will collect the answer sheet, mark a "C" and award 4 points; within the final minute, for each correct answer the proctor will collect the answer sheet, mark a "C" and award 3 points. If it is an incorrect answer, the proctor will say nothing, but will collect the answer sheet, mark an "X" and award zero points

Within each group, if this is the first correct answer the proctor will announce "First," collect the answer sheet, mark a "C" and award the appropriate number of points as described above plus an additional 2 bonus points

For each question, the head proctor will announce the time at 1 minute, 2 minutes and when 15 seconds remain

At the end of 3 minutes the head proctor will announce "Stop." Students must stop writing immediately and hold their paper high in the air

Proctors will then collect all ungraded answer sheets, mark an "X" in the answer blank, and award zero points for the question. All answer sheets are then to be returned to the students for the next question

Once all answer sheets are graded and returned, the head proctor will announce the correct answer, and the procedure will be repeated for the following question.

Scoring summary:

If the answer is correct and is submitted within the first minute, the answer is worth 6 points

If the answer is correct and is submitted within the second minute, the answer is worth 4 points

If the answer is correct and is submitted within the final minute, the answer is worth 3 points

If the answer is the first correct answer given for each question the answer is worth an additional 2 bonus points

If there is a tie for the first correct answer, both teams will receive 2 bonus points

After the tenth question has been graded by the proctors and the correct answer has been announced, all answer sheets will be collected

When proctors have collected all answer sheets, the head proctor will distribute copies of the questions and correct answers and dismiss the students. If a Regional Site is holding the competition on a date earlier than other Regional Competitions, contestants will not be allowed to retain a copy of the questions or answers. In that case, nothing will be distributed to the students and all scratch paper will be collected. Students should leave the room immediately

The proctors will take all answer sheets to the Headquarters Room. At least two graders should recheck the scores on each answer sheet

Graded answer sheets will be given to the person in charge of entering scores into the computer

The team's score for the competition will be made available to the team coach as soon as possible. Expiration times for protests on scoring will be posted. Team scores may be posted. Teams participating in the Demonstration Contest, if held, will be posted